



Name of evaluator: _____

**COMENIUS ASSISTANTSHIPS (HOST SCHOOL)
COMMON EUROPEAN QUALITY ASSESSMENT FORM
2013**

Reference N°

**Name of the applicant
institution:**

Note on the points system: The ratings of application against the quality criteria result in a total number of points out of a maximum of 100. National Agencies may add 15 points for national criteria.

Each main criterion is given a total maximum number of points.

Please note that applications scoring less than 60 points (out of 100, points for national priorities are not included) in the quality assessment should not be selected for funding.

Section 2.3 of the Application Form: Context of the host organisation**Section 3 of the Application Form: Description of the planned assistantship**

		Points	Max.
	Quality of the mobility (assistantship)		60
	The host school provides clear and justified reasons for wishing to host an assistant (including socio-economic aspects).		15
	The host school sets out clearly the curricular and extra-curricular activities to be carried out by the assistant.		20
	The activities proposed by the host school are realistic, reasonable and compatible with the targeted students' age group, with the profile of the institution and the expected profile of the assistant.		10
	The host school explains clearly how the assistantship will be monitored and, if applicable, how the assistant's workload will be managed if the assistant is shared with other institutions.		15
	Impact and relevance		40
	The expected impact and concrete outcomes that the host school wishes to achieve are clearly defined and are compatible with the objectives of the Comenius programme.		10
	There is an explicit link between the motivation to host an assistant, the activities proposed and the expected impact and outcomes.		15
	The school explains in detail how the assistant will contribute to the intercultural experience at the school.		15
	TOTAL POINTS FOR THE QUALITY ASSESSMENT		100
	National criteria including national priorities for 2013		15
	<i>NAs to insert the national criteria and priorities here</i>		

OVERALL COMMENTS:

Please be as specific and clear as possible, avoid personal judgment and use neutral language. In the case of less good quality applications, please explain points which you feel could be improved (these comments may be sent as feedback to unsuccessful applicants).

I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the person who has submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.

Date

Name and signature