



HELLENIC REPUBLIC
MINISTRY OF EDUCATION & RELIGIOUS AFFAIRS,
CULTURE & SPORT

STATE SCHOLARSHIPS FOUNDATION
(I.K.Y.)
DIRECTORATE FOR SPECIAL PROGRAMMES,
INTERNATIONAL SCHOLARSHIPS
UNIT FOR FOREIGNERS
AND CULTURAL EXCHANGES

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Call for Applicants
PROGRAMME 2013-2014
FOR FURTHER EDUCATION/POSTGRADUATE STUDIES/POSTDOCTORAL RESEARCH
IN GREECE

- I 15 SCHOLARSHIPS OFFERED TO NATIONALS OF BALKAN AND EASTERN EUROPEAN COUNTRIES (NON-MEMBER STATES OF THE EUROPEAN UNION), ASIA, AFRICA AND LATIN AMERICA**
- II 15 SCHOLARSHIPS OFFERED TO NATIONALS OF THE EUROPEAN UNION MEMBER STATES, ICELAND, NORWAY, SWITZERLAND, U.S.A., CANADA, JAPAN AND OCEANIA**

The State Scholarships Foundation (I.K.Y.) announces that it will offer up to fifteen (15) scholarships to nationals (foreigners or of Greek origin) of Balkan and Eastern European countries (non-member states of the European Union), Asia, Africa and Latin America and fifteen (15) scholarships to nationals (foreigners or/of Greek origin) of the European Union Member States, Iceland, Norway, Switzerland, U.S.A., Canada, Japan and Oceania, for studies in Greece, beginning in the academic year 2013-2014.

CATEGORIES AND DURATION OF THE SCHOLARSHIPS:

- a. **Postgraduate studies in combination with** Modern Greek Language courses in a school of Modern Greek Language, at a state Greek University only during the first year of the scholarship. These courses are optional, unless otherwise stipulated by the Regulations of the relevant University Department.
- i) Master's Degree (one (1) year up to two (2) years).**
- ii) Doctorate (PhD) (one (1) year up to three (3) years).** Under exceptional circumstances an additional year may be granted for those PhD students who are on the writing phase of their thesis, with no additional expenses from the I.K.Y., but with an extended by one year residence permit given for this purpose.

- b. **Postdoctoral research** (six (6) months up to one (1) year) in combination with optional Modern Greek Language courses in a School of Modern Greek Language, at a state Greek University.
- c. **Further education** in the following subject areas: Greek Language, Literature, Philosophy, History and Art aimed for professors of Greek studies at Universities abroad (six (6) months up to one (1) year).
- d. **Specialisation in Fine Arts** (attendance of seminars) - one (1) year in combination with optional Modern Greek Language courses in a School of Modern Greek Language, at a state Greek University.
- e. **Collection of research data** for applicants who are conducting PhD studies in their country, (one (1) year).

Please note that only the scholarships of the category **a.** do lead to a degree award. Applicants may apply to study any subject area currently available at the Greek Universities but may only choose one category of scholarship.

The subject area selected by the candidate to be followed must be part of the study programme in the host university.

A. NUMBER OF SCHOLARSHIPS

For target group I:

- 2 scholarships for a Master's Degree**
- 2 scholarships for a PhD**
- 5 scholarships for a Postdoctoral Research**
- 2 scholarships for Further Education**
- 1 scholarship for Fine Arts**
- 3 scholarships for Research Data**

For target group II:

- 2 scholarships for a Master's Degree**
- 2 scholarships for a PhD**
- 5 scholarships for a Postdoctoral Research**
- 2 scholarships for Further Education**
- 1 scholarship for Fine Arts**
- 3 scholarships for Research Data**

B. REQUIREMENTS FOR ELIGIBILITY

Applicants should:

1. Be foreign nationals.
 2. Hold only foreign citizenship (not both foreign and Greek).
 3. Not exceed the age limit by the application deadline as follows:
 - a., d. and e. categories of scholarships: are aged 35 years (year of birth after 1978 and onwards)
 - b. category of scholarships: are aged 40 years (year of birth after 1973 and onwards)
 - category for medical doctors: are aged 40 years (year of birth after 1973 and onwards)
 - c. category of scholarships: are aged 55 years (year of birth after 1958 and onwards)
 4. Hold a graduate degree from a foreign recognised higher education institute.
 5. Hold a postgraduate degree (Master's or equivalent) from a foreign or a Greek University for prospective PhD applicants. This postgraduate degree is not a prerequisite for the following categories:
 - specialisation in the Fine Arts (d. category)
 - collection of research data (e. category)
 - those who are legally residents in Greece whilst undertaking PhD studies.
 - Applicants for postdoctoral research studies must hold a doctoral degree (PhD) completed at a foreign or a Greek University. However, their graduate degree (Bachelor) should be from a foreign University.
 - For further education (in the following specific subject areas of study: Greek Language, Literature, Philosophy, History and Art), applicants should be professors in a Department of Greek studies at a foreign University. A certified document from this Department showing their employment must also be submitted along with all relevant documentation.
 - Medical doctors should have either completed their specialty or hold a postgraduate degree (equivalent to Master's).
- The scholarship is strictly offered for postgraduate/doctoral studies and not for work or internship in a state hospital.
6. Have a very good command of English or French.
 7. Have never been on a scholarship from the I.K.Y. (those who have been granted a scholarship for the IKY Programme "Greek Language and Culture" are entitled to apply).
 8. Have not undertaken studies in Greece on a scholarship provided by any Greek authority.

Priority will be given to applicants who:

- i) have already established a contact with a Greek University / potential academic prior to their application.
- ii) have a knowledge of the Greek language.
- iii) have acquired all their Degrees outside Greece.

For all the above-mentioned, applicants are required to provide supporting documentation.

C. DOCUMENTS TO BE SUBMITTED

Applicants meeting the above requirements by the application deadline should submit through the Greek Diplomatic Authorities in their country of residence (or in a neighbouring country in case of absence of a Greek Embassy or Consulate in their country) the following documents:

1. An application form (available from the Greek Diplomatic Mission, or the I.K.Y., or downloaded copy from the I.K.Y. website at: www.iky.gr) duly completed, signed and with one recent photograph attached.
2. An up-to-date curriculum vitae.
3. Transcripts of previous University studies (undergraduate and postgraduate) and certified copies of the degrees obtained. Please ensure that all qualifications gained at degree (i.e. university) level and above are included.
4. A document from the University where they have completed their Master's Degree (or equivalent), stating the duration of their studies.
5. A formal letter (or relative certificate) indicating the very good command -both written and oral- of English or French (in case of non native speakers).
6. Two (2) letters of reference, of two (2) academics (who are familiar with the area of research and explaining how the qualification aimed at would benefit the candidate's research career) from a Greek or foreign university. References must only be submitted in Greek, English or French.
7. A research proposal with the topic (for doctoral and postdoctoral candidates).
8. A formal letter from a foreign University Department (for those conducting a PhD in their country – e. category), certifying that part of their doctoral research has to be undertaken at a Greek University, and the proposal for their doctoral research.
9. A formal letter from a Faculty or Department of a state University or Research Centre based in Greece certifying their undertaking of a research project signed by the supervisor appointed.
10. A formal letter from a Greek University Department (for those already conducting a PhD at a Greek University) and who are legally residents in Greece), certifying their doctoral status.
11. A recent **national** hospital certificate or a certificate from the relevant health service stating that the applicant does not suffer from any infectious diseases.
12. A copy of a valid passport/identity card (those legally residents in Greece are exempted from this validation).

Please consult the http://www.gunet.gr/02_en.php for detailed information about Greek Universities.

If documentation is not in English, French or Greek, a certified translation into Greek or English must be supplied. **In addition, documents numbered 3, 4, 8 and 11 should be certified by the Greek Diplomatic Authorities (the Greek Embassy or Consulate), only in cases where**

the candidate's state of origin is not a member of the Hague Convention (Apostille) of 5 October 1961 abolishing the requirement of legalisation for foreign public documents.

Applicants must already hold their degrees at the time of submission of their application files. Expected degrees not awarded by the specified deadline will not be taken into consideration.

Only complete documentation requested will be processed. (Incomplete, inadequate or illegible application files will not be taken into consideration). Applicants must only submit certified copies of original documents as these will not be returned. Please note that only the letters of reference may be submitted at a later date, and in any case no later than July 31, 2013 directly to the I.K.Y.

Applicants who are legally in Greece and hold a residence permit card may only submit directly to the I.K.Y. all the above-mentioned documents, along with a photocopy of their residence permit card.

D. APPLICATION DEADLINE

The application deadline is **July 26, 2013**. You will be notified about the outcome of your application by September 2013.

E. GENERAL SELECTION CRITERIA

1. A complete file documentation.
2. Acceptance by a **Greek State** University or Research Institution (for Postdoctoral candidates) or Academic Staff.
3. Knowledge of the Greek language (and other languages).
4. Final grade of the degree(s) obtained.
5. Letters of reference.
6. Title and research proposal (where applicable).

F. SPECIFIC ASSESSMENT CRITERIA IN COMBINATION WITH GENERAL ONES

Applicants will be required to supply the following materials, depending on the scholarship category.

1. For Master's Studies:

- a. Grades achieved in appropriate subjects in relation with the intended study
- b. Motivation letter

2. For PhD Studies:

- a. Postgraduate degree
- b. Research Proposal (3.000 words long) which will be assessed for:
 - i. the quality
 - ii. the realistic timetable

3. For Postdoctoral Research

- a. Research project proposal (3.000 words long) which will be academically assessed for:
 - i. the quality
 - ii. the realistic timetable
- b. Publications
- c. Announcements in conferences

4. For Further Education

- a. Teaching experience
- b. Published work
- c. Awards and prizes

5. Specialisation in Fine Arts

- a. Motivation letter
- b. Portfolio (e.g. of artwork)

6. Gathering of Research Data

- a. Topic of the PhD
- b. Statement of purpose (explaining the necessity for the gathering of data to take place in Greece)

G. FINANCIAL SUPPORT

All scholarships include:

- a. **600,00€** (net amount - taxes are excluded which are paid by this Foundation) as a fixed contribution for initial expenses.
- b. Free cost emergency medical treatment under the National Health Service (in public hospitals). European citizens should have the European Insurance – Illness Card from their insurance agency of their country.

The scholarships for postgraduate, doctoral studies, specialisation in the Fine Arts and collection of research data include a monthly allowance of 600,00€ (net amount - taxes are excluded which are paid by this Foundation) for living expenses, whereas for postdoctoral and further education studies (in the Greek Language, Literature, Philosophy and Art), a monthly allowance of 800,00€ (net amount - taxes are excluded which are paid by this Foundation).

- c. The full cost of tuition fees (net amount - taxes are excluded which are paid by this Foundation) to attend courses in a state School of Modern Greek Language at a Greek University, provided only during the first year of the scholarship (where applicable).

The scholarships for doctoral studies include as well: a) up to **300,00€** (net amount - taxes are excluded which are paid by this Foundation) to cover binding and printing costs of the PhD thesis at the end of the scholarship and b) up to **300,00€** (net amount - taxes are excluded which are paid by this Foundation) to cover research costs (e.g. consumables) if such expenses are required by the programme of studies.

- Grants are not available to fund travel expenses and attendance at conferences, seminars, symposia or research activities.

- No additional assistance or funds are provided for the spouse or other dependants of the scholarship holder (if you plan to bring your family with you, you will need to consider cost issues carefully).
- The scholarship will be withheld for periods spent outside Greece without the prior permission of this Foundation.

H. DURATION OF THE SCHOLARSHIP

The scholarship is only valid for the academic year 2013-2014.

The duration of the total scholarship is for a continuous period of time.

1. The duration of the postgraduate and doctoral scholarship is annual and renewable as follows:
 - a. for the Master's, with Greek Language Courses included, for one (1) further year,
 - b. for the PhD for two (2) additional years.
2. The duration of the post-doctoral scholarship and the further education (in the Greek Language, Literature, Philosophy, History and Art) is six (6) months initially and is renewable for a further semester depending upon the research undertaken. The award cannot be held over a maximum of twelve (12) months.
3. The duration of the scholarship for specialisation in the Fine Arts is annual with the Greek Language courses included. This scholarship cannot be extended.
4. The duration of the scholarship for collection of research data is strictly annual without any possibility for renewal.

The renewal of the scholarship is decided upon by the Administrative Board of this Foundation according to the scholar's programme of studies and is subject to satisfactory progress (e.g. scholars should: follow their programme of study, complete the Modern Greek Language course successfully -where applicable- to be awarded the intended degrees, have satisfactory academic accomplishment etc.).

In all cases, the I.K.Y. takes into account all submitted reports and decides upon the total duration of each scholarship.

I. TERMS AND CONDITIONS OF THE SCHOLARSHIP (AWARD)

1. Applicants who are or have been on a scholarship from this Foundation or any Greek body from which they were or intend to be awarded any qualification, are not eligible. The scholarship will be suspended and beneficiaries will be asked to refund even at a later stage any grant award should this term be not respected.
2. Candidates must notify the I.K.Y. -one month in advance- of the exact date of their arrival in Greece and their passport number plus the date of issue, so that all necessary arrangements concerning student VISA be made by this Foundation before their arrival in Greece. A tourist visa cannot be changed into a student visa in Greece; therefore candidates are advised not to come to Greece without having previously obtained a student visa.

3. Timing of scholarship

The scholarship cannot start during the summer months. The scholarship begins after the candidate's arrival in Greece, provided that he/she:

a) For postgraduate studies and specialisation in Fine Arts:

- (i) has been at least conditionally admitted at a Greek University to pursue postgraduate studies or specialisation in Fine Arts as proved by a formal letter issued by the relevant Department of the University concerned and
- (ii) has been accepted by a School of Modern Greek Language at a Greek state University (when mandatory).

For the beneficiaries whose duration of studies is more than one (1) year, and following completion of their first year of scholarship (where applicable) they have to supply their full registration.

b) The PhD candidates in particular are requested to submit to the IKY a certificate indicating their full registration to PhD level along with the assignment of the Three Member Supervisory Committee, their title for the thesis, as well as a certificate stating that their first degree or their postgraduate degree is recognized as equivalent by the Greek state. The Hellenic National Academic Recognition and Informative Centre (D.O.A.T.A.P. – Hellenic NARIC) is to be contacted for advice.

c) For postdoctoral research and collection or research data an academic or a research centre has agreed to supervise his/her research studies.

d) For further education (in the Greek Language, Literature, Philosophy and Art), has been accepted by a Greek University Department.

Candidates (and not the academic supervisor accepting them at the Greek University) are responsible for the commencement of their scholarship and are required to submit to the I.K.Y. complete documentation.

4. Candidate holders who have been selected to follow a PhD programme and by the start date of their scholarship have already been awarded their PhD degree may request the transfer of this scholarship into postdoctoral status. The duration and financial support will be those of the postdoctoral category.

5. Scholarship holders are entitled to work with remuneration, while they are on a scholarship grant, provided that the work does not interfere with their studies. The third-country nationals are only permitted to work part-time, with regard to provisions of the legislation concerned.

6. The I.K.Y. is fully entitled to immediately end the scholarship in the event scholarship holders:

- a) Have made a false or incomplete statement on their application file.
- b) Suffer from any infectious disease or disability that can endanger the public health or security.
- c) Are in receipt of a scholarship from another source in this same period.
- d) Do not comply with the terms and conditions of the scholarship.
- e) Have been subjected to disciplinary action by the University or have no prospect for academic achievement (e.g. failure to achieve a satisfactory level in the Greek language -where applicable- or in their major field of studies) .
- f) Leave Greece (for a short or a long period) –for any reason- without having previously informed in writing the I.K.Y.

Beneficiaries are expected to leave the country once the specific purpose of their stay is fulfilled.

Any further issues that could arise during the implementation of this Call for Applicants and are not stipulated, they are settled by Decisions of the Administration Board of the I.K.Y.

Only the beneficiaries of the scholarships for the Master's and PhD Degrees are entitled to travel abroad for research purposes and for a limited period of time (4 months at the maximum) by permission of their supervisors and approval of their leave of absence by the Administrative Board of the I.K.Y. before the travel.

J. OBLIGATIONS OF THE SCHOLARS

1) During their studies scholars have to submit to the I.K.Y. the following documents:

i. - A certificate of having successfully completed the examination (level A1 at least) in the modern Greek language (prior to the end of the first year of the scholarship). This is a prerequisite for the categories a. and d.

- A Certificate of attainment (proficiency) in Modern Greek Language (prior to the end of the first year of the scholarship) applicable only for the beneficiaries of the a. category of scholarships who are following Master courses or PhD studies in the Greek language, unless otherwise provided by the relevant University Department.

ii. A progress report on their studies signed by their supervisor (by the end of the 1st semester).

iii. An annual transcript result (applicable for Master's students) issued by the relevant University Department or an annual progress report (applicable for the PhD students) signed by the Three Member Supervisory Committee.

All the above-mentioned documents along with a request form are to be submitted by the scholars, which are absolutely necessary for the renewal of their scholarship. Otherwise, the I.K.Y. has the right to proceed to the interruption of the scholarship.

iv. Scholarship holders may spend a short period of time outside Greece for research purposes, always with the written agreement of their supervisor and by permission of the Administrative Board of this Foundation prior to their departure.

- 2) At the end of their programme of studies, beneficiaries must submit to the I.K.Y. a certified copy of the academic degree they have obtained, if any, as well as a copy of their Master's dissertation or a copy of their PhD thesis (a. scholarship category). Beneficiaries of the categories (b), (c), (d) and (e) must submit a detailed final report signed by their supervisor. The terms and conditions of the scholarship are mentioned in detail in the relevant contract in two copies, which shall enter into force after its signature, by the I.K.Y. and the scholar, after the arrival of the latter in Greece.

Athens, 31/05/2013